



The Unit Organizer Routine Cue-Do-Review Implementation Checklist

Teacher Michael + Jennifer Lord Gurski
 Date 9/27/18

Observer _____
 Total Score _____

Scoring Guide: 2 = All Present and correct; 1 = Present, but needs improvement; 0 = Not present

The Unit Organizer Routine Implementation Checklist		
Cue		
Score	The teacher...	
2	Named the Unit Organizer	
2	Explained how it will help	related to students in class.
2	Handed out blank Unit Organizers	
2	Explained expectations	
Do	Step 1: Create a context	
Score	The teacher...	
2	Announced the name of the new unit	
1	Wrote the name of the new unit in Section 1	no overhead; already in h.o.t.
N/A	Asked the students for the name of the previous unit	
N/A	Wrote the name of the previous unit in Section 2	
N/A	Asked for a summary of the previous unit	
N/A	Announced or asked the students for the name of the next unit	2 days - 1 unit training.
N/A	Wrote the name of the next unit in Section 3	
N/A	Asked for predictions about the next unit	
N/A	Asked the students about the relationship of the three units	
1	Wrote a "Bigger Picture" statement in Section 4	no overhead; already in h.o.t.
Do	Step 2: Recognize content structures	
Score	The teacher...	
2	Explained the essence of the new unit	
1	Wrote the essence of the new unit in the Paraphrase Oval in Section 5	already in organizer due to
1	Enhances the explanation with a "grabber"	
2	Introduced each of the major parts of the unit	
2	Created a geometric shape on the map and filled it in for each major part of the unit	

Do	Step 3: Acknowledge unit relationships	
Score	The teacher...	
2	Explained the essence of the new unit	
1	Wrote the essence of the new unit in the Paraphrase Oval in Section 5	already in map
1	Enhances the explanation with a "grabber"	
2	Introduced each of the major parts of the unit	
2	Created a geometric shape on the map and filled it in for each major part of the unit	
Do	Step 4: Frame Unit Questions	
Score	The teacher...	
2	Asked the students for questions that they would like to have answered	yes + posted
2	Added questions to the list	yes co-created
2	Wrote the questions in Section 7	
Do	Step 5: Tie Content to Tasks	
Score	Reviewed the major activities and assignments for the unit	
1	Wrote the activities and assignments in Section 8	already in but reviewed & discussed
Review		
Score	The teacher...	
2	Asked questions related to the content on the Unit Organizer	
1	Asked questions to review how the students can use the Unit Organizer	
Overall		
Score	The teacher...	
2	Involved the large majority of students throughout the activity	
2	Ensured that all students were writing on their organizers	
2	Kept a lively pace	
2	Entered information on the device in a clear and legible way	individual + in groups

Comments:

2 day training on Guest Teacher preparation

P1 adjusted using 9/27/18 checklist no.

The Unit Organizer

4 BIGGER PICTURE

NAME _____
DATE _____

Jen Gurski - self eval

Preparing Substitute Teaching Professionals

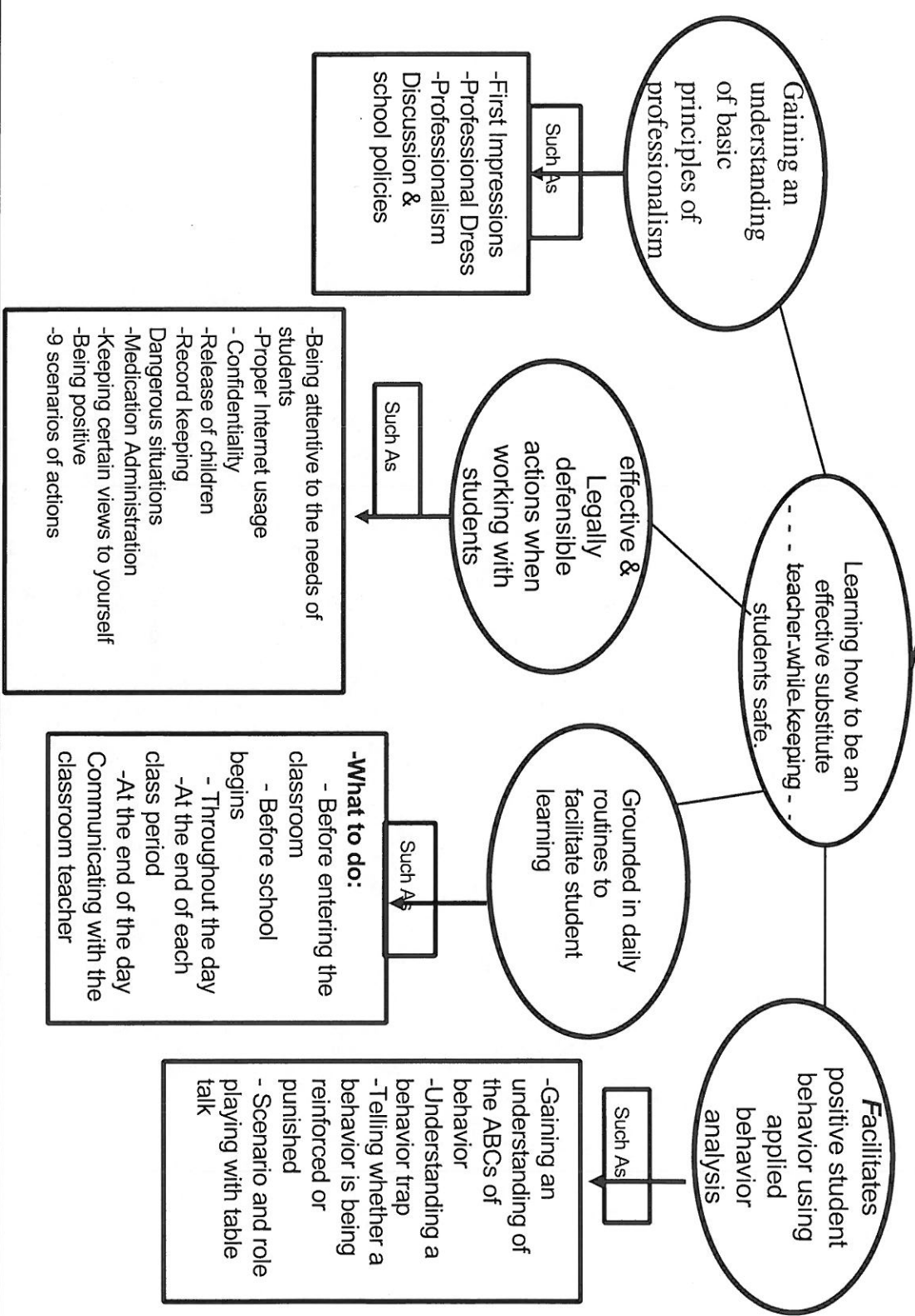
<p>2 LAST UNIT/Experience N/A</p>	<p>1 CURRENT UNIT Professional Responsibilities - Day 1</p>	<p>3 NEXT UNIT/Experience Classroom Management Techniques</p>
<p>8 UNIT SCHEDULE</p> <p>9/27/18 Introduce map & professionalism discussion</p> <p>Rules of conduct - Kahoot</p> <p>Legal aspects - Kahoot</p> <p>Legally defensible actions - scenarios</p> <p>Daily Routine - table talk</p> <p>Behavior Analysis - Kahoot</p> <p>Behavior Analysis - Scenarios</p> <p>Check for understanding of unit self test questions</p>	<p>5 UNIT MAP</p>	<p>7 UNIT SELF-TEST QUESTIONS</p> <p>1. Given a disruptive, attention seeking behavior by a student, how would you manage the classroom?</p> <p>2. What does professionalism look like in the school setting?</p>
<p>Advantages / Disadvantages</p> <p>Cause and effect explanation</p> <p>procedures</p>	<p>6 RELATIONSHIPS</p> <p>UNIT</p>	<p>Explanation</p> <p>Evaluation</p> <p>Analysis</p> <p>Cause + effect</p>

The Unit Organizer

9 Expanded Unit Map

Professional Responsibilities - Day 1

NAME _____
DATE _____



10 NEW UNIT SELF-TEST QUESTIONS

Additional questions by participants will be included as unit of study is conducted - co-created for ex. What are alternative options for student management in daily routines?

The Unit Organizer

4 BIGGER PICTURE
Preparing Substitute Teaching Professionals

NAME _____
DATE _____

Revised * P.1 9/27/18

2 LAST UNIT/Experience

1

CURRENT UNIT
Professional Responsibilities - Day 1

3 NEXT UNIT/Experience

N/A

Classroom Management Techniques

8 UNIT SCHEDULE

5 UNIT MAP

9/27/18

Introduce map & professionalism discussion

Legal aspects - Kahoot

Legally defensible actions - scenarios

Daily Routine - table talk

Behavior Analysis - Kahoot

Behavior Analysis - Scenarios

Check for understanding of unit self text questions

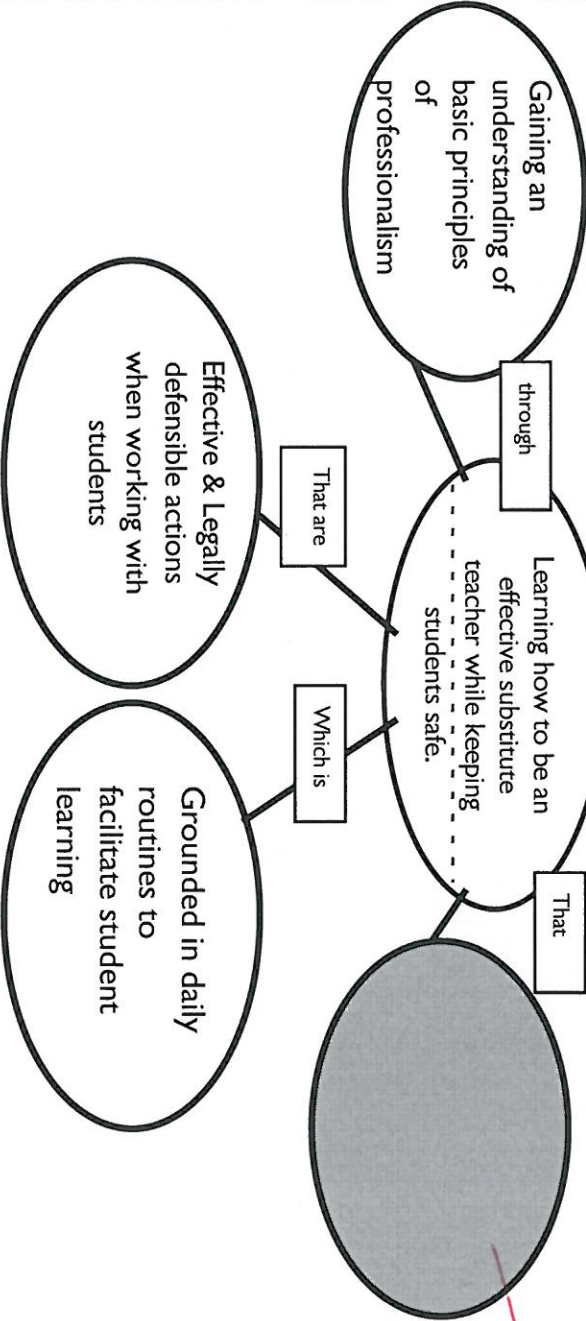
9/28/18

Classroom observation

Classroom management - Kahoot

Classroom management - scenario

update Day 2



Revised

no center

UNIT SELF-TEST QUESTIONS

- Given a disruptive, attention seeking behavior by a student, how would you manage the classroom?
- What does professionalism look like in the school setting?

7

6	Explanation	UNIT RELATIONSHIPS
	Evaluation	
	Analysis	
	Cause and effect	