

Teacher: Michael Lord

Observer Name: Michael Lord

Name of Unit Organizer: Substitute Teaching Preparation Date: _____

Rating Guide: 2 = Present and correct; 1 = Present, but needs improvement; 0 = Not present

Unit Organizer Device Checklist:

Score	Feature	Comments
2	Current Unit: captures the nature of the present unit for students.	
2	Last Unit/Experience: captures the nature of the previous unit or experience	
2	Next Unit/Experience: captures the nature of the following unit or experience.	
2	The Bigger Picture: names the idea or theme that holds several units together.	
2	Unit Paraphrase: clearly captures or defines the main idea of the unit in a few words.	
	Unit Map:	
2	1. parts (bubbles) contain a few key words.	
2	2. has seven or fewer parts.	
2	3. gives a linear, left-to right representation of the order in which content will be presented or learned.	
2	4. does not include details.	
2	5. line labels show how information is connected.	
	Unit Relationships:	
2	1. capture important relationships	
2	2. include relationships which students will have to demonstrate understanding of on tests.	
	Unit Self-Test Questions:	
2	1. identify ways in which students should think about the information to be learned.	
2	2. lead students to do well on outcome measures and monitor their own progress	
2	Unit Schedule: includes assignments, projects, quizzes and tests, etc.	
	Expanded Unit Map:	
2	1. depicts a hierarchical arrangement of ideas.	
2	2. provides sufficient level of detail (i.e. not all details are depicted).	
2	3. Sub-topic names are simple words or phrases.	
2	4. Line labels accurately express the relationship between ideas.	
	New Unit Self-Test Questions:	
2	1. are not presented in the draft.	
2	2. are generated with students, they capture new information not in the original Self-Test Questions.	
	Comments:	